



# ARMS

Archival & Records Management System

Records Module

Transfer & Disposal of Non-Financial Document

**TAHUKAH  
ANDA**

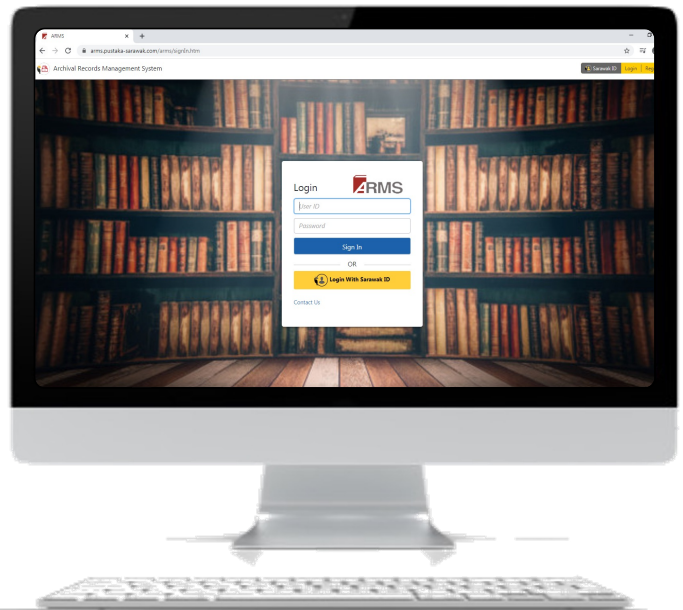


**PAUTAN SEBENAR**

<https://arms.pustaka-sarawak.com/arms/signIn.htm>

**ARMS**

adalah aplikasi berasaskan web yang membantu pengguna untuk mengemukakan permohonan pelupusan rekod awam yang telah tamat tindakan secara atas talian.



01

Sebelum menggunakan ARMS, pengguna perlu mendaftar akaun SARAWAK ID. Sila rujuk langkah mendaftar SARAWAK ID (<https://youtu.be/evE-rnfydQg>) bagi tujuan pendaftaran SARAWAK ID.



Sarawak ID

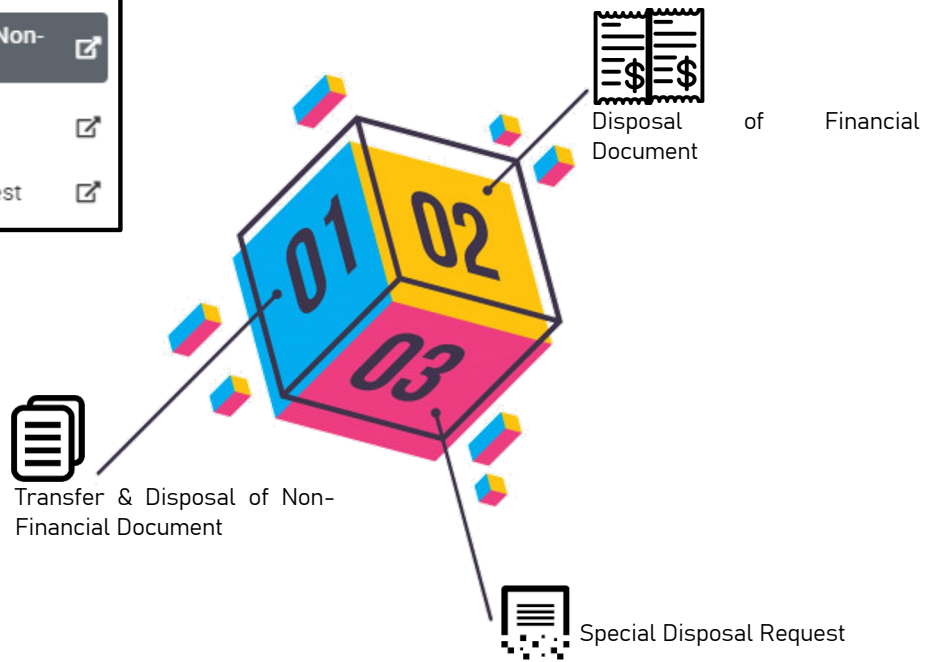
02

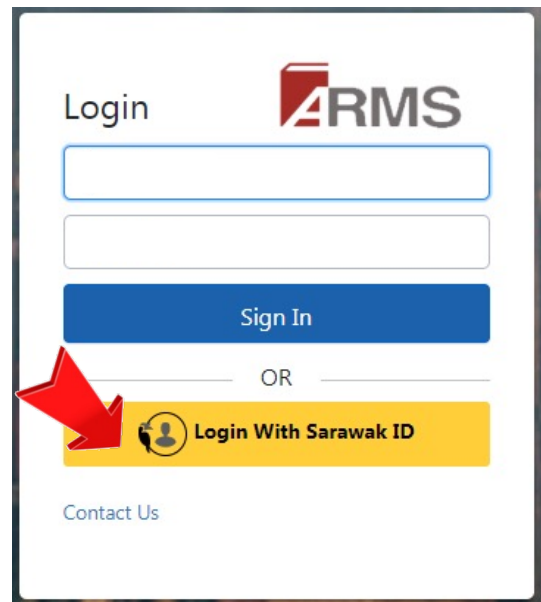
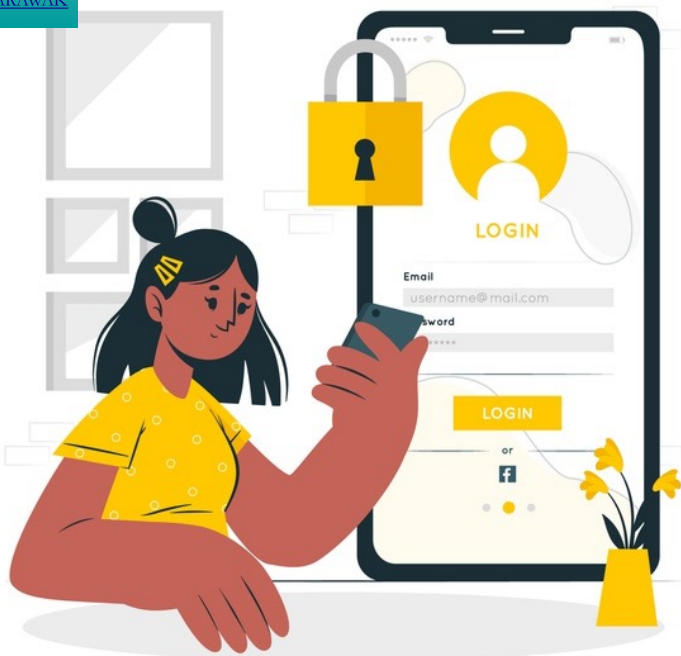
Akaun SARAWAK ID akan digunakan untuk mengakses kepada akaun Archival Records Management System (ARMS).


**Record Module**

**Record Management**

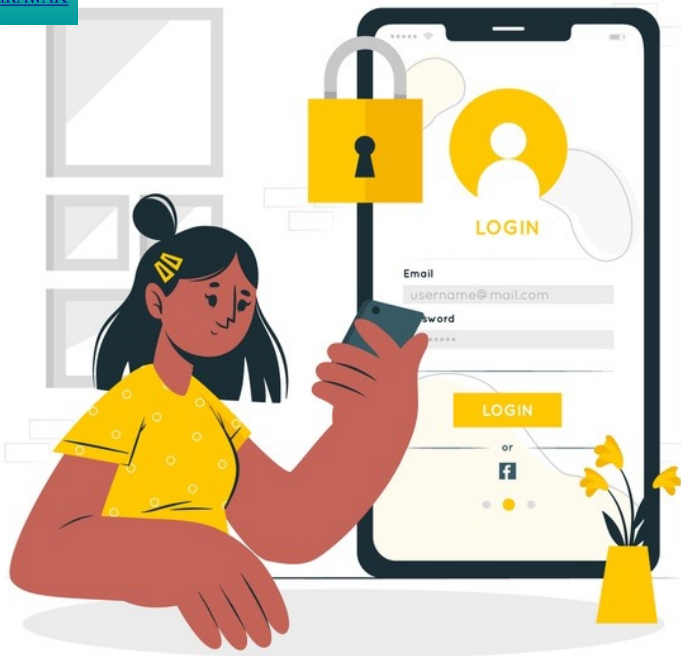
- Transfer & Disposal of Non-Financial Document
- Disposal of Financial Document
- Special Disposal Request



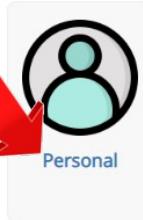


Login 

  
  
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OR  
[Login With Sarawak ID](#)  
[Contact Us](#)



## Login Using



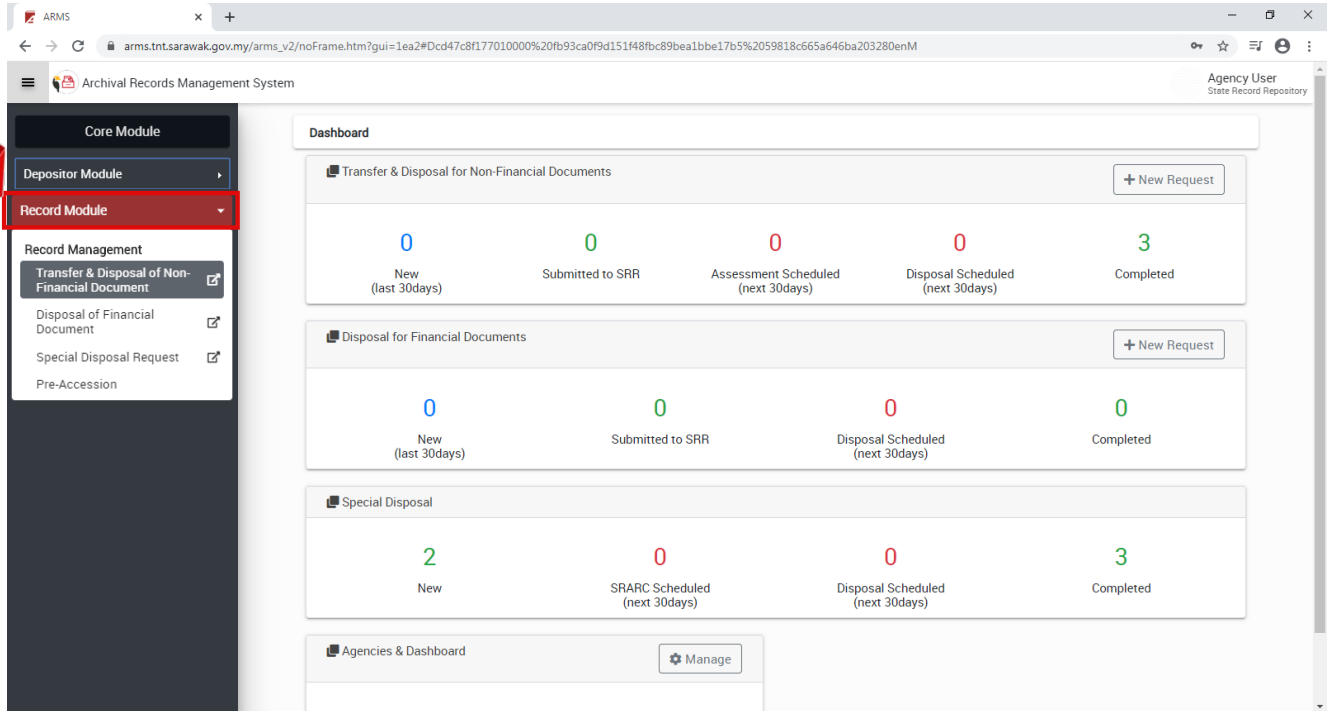
[RETURN TO APP](#)

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[Resend Activation Link](#)

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[FAQ](#)



ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=1ea2#Dcd47c8f17701000%20fb93ca0f9d151f48fbc89bea1bbe17b5%2059818c665a646ba203280enM

Archival Records Management System

Agency User  
State Record Repository

**Core Module**

- Depositor Module
- Record Module**
- Record Management
  - Transfer & Disposal of Non-Financial Document
  - Disposal of Financial Document
  - Special Disposal Request
  - Pre-Accession

**Dashboard**

Transfer & Disposal for Non-Financial Documents [+ New Request](#)

0 New (last 30days)	0 Submitted to SRR	0 Assessment Scheduled (next 30days)	0 Disposal Scheduled (next 30days)	3 Completed
---------------------------	-----------------------	--	--	----------------

Disposal for Financial Documents [+ New Request](#)

0 New (last 30days)	0 Submitted to SRR	0 Disposal Scheduled (next 30days)	0 Completed
---------------------------	-----------------------	--	----------------

Special Disposal

2 New	0 SRARC Scheduled (next 30days)	0 Disposal Scheduled (next 30days)	3 Completed
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Agencies & Dashboard [Manage](#)

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noframe.htm?gui=f260#8288dd3f177010000%20de6528c1d32b086b82b4602726b5a8a6%20ae42e2f86015e2a6fe69c9f3080b762e%20446e3fa9e2254cb03bce361f9e1f31a8%2...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ► Record Management ► Transfer & Disposal of Non-Financial Document

### Transfer & Disposal of Non-Financial Document List

Request ID:  Agency Office:

Assessment Officer:  Request Date: From  To

SRARC Date: From  To  Request Status:

No.	Request ID	Depositor Name	Status	Request Date
1	0001936/2020	BROOKE HERITAGE TRUST	New Request	30 Nov 2020
2	0001915/2020	BROOKE HERITAGE TRUST	Request Completed	30 Nov 2020
3	0001862/2020	BROOKE HERITAGE TRUST	Physical Assessment Scheduled	12 Nov 2020
4	0001846/2020	BROOKE HERITAGE TRUST	Request Completed	11 Nov 2020
5	0001833/2020	BROOKE HERITAGE TRUST	Request Completed	05 Nov 2020

1 - 5 of 5 results

« < 1 > » 10



ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#Z52c9d7f177010000%203bfc709e566066635c9b994b087de9c4%201b0fb2dbc99505dce3a3bb537b408a9%2095a0cbfc00442b851353dbb6c5b657666%...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

### Transfer & Disposal Request (New Request)

Request ID  
-

Agency Name  
**BROOKE HERITAGE TRUST**

Agency Group  
-

Application Type\*

Record Series or Classification\*


Brief Record Description

Form of the records

Creator Agency

Extend of record (height or quantity of files)

**Save** Reset



ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#Z52c9d7f177010000%203bfc709e566066635c9b994b087de9c4%201b0fb2dbc99505dce3a3bb537b408a9%2095a0cbfc00442b851353dbb6c5b657666...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Transfer & Disposal Request (New Request)

Request ID  
-

Agency Name  
BROOKE HERITAGE

Application Type  
-

Brief Record Description  
-

Creator Agency  
-

ARMS

The record has been saved successfully.

Ok

Save Reset

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noframe.htm?gui=f260#15d0bdef177010000%20c08b437260b57ad72507df117c1e2aa%20179364d4cb4934b11d99b0083d5156ca%203f26777c3dc48c8be2f48662f4189e83%2...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module > Record Management > Transfer & Disposal of Non-Financial Document

Request Information **File List** Complete & Submit Request

Request Information (New Request)

Request ID  
000005/2021

Agency Name  
BROOKE HERITAGE TRUST

Agency Group  
-

Application Type\*  
Dispose

Record Series or Classification\*  
100

Brief Record Description  
lorem ipsum

Form of the records  
Paper

Creator Agency  
lorem ipsum

Extend of record (height or quantity of files)  
25 files

Date Range of Record Creation  
-

Save Reset

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#0d8e5e0f177010000%20f8c70ab36c85fd99880a4be76b220e6%207cc446c30160bffe6f602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000005/2021

Reference Number  File Title

Search

No.	Reference No.	File Title	File Date Range
No results found.			
0 - 0 of 0 results			

« < | > » 10 ▾

Create New File Record | Upload File Record

### Create New File Record ✕


<b>Reference Number*</b>	<b>File Title/Heading*</b>
<input type="text" value="PUSTAKA.SRR/100-2/2/1 /JLD.10016"/>	<input type="text" value="Lorem Ipsum"/>
<b>File Start Date*</b>	<b>File End Date*</b>
<input type="text" value="02 Mar 2001"/>	<input type="text" value="13 Mar 2007"/>
<b>File Restriction Level*</b>	<b>File Type*</b>
<input type="text" value="Open"/>	<input type="text" value="File"/>
<b>Subject*</b>	<b>Total Attachments</b>
<input type="text" value="Subject 1"/>	<input type="text" value="10"/>
<b>Criteria</b>	<b>Remark</b>
<input type="text" value="M5"/>	<input type="text" value="Lorem Ipsum"/>


### Create New File Record

Reference Number*	File Title/Heading*
<input type="text" value="PUSTAKA.SRR/100-2/2/1 /JLD.10016"/>	<input type="text" value="Lorem Ipsum"/>
File Start Date*	File End Date*
<input type="text" value="02 Mar 2001"/>	<input type="text"/>
File Restriction Level*	
<input type="text" value="Open"/>	
Subject*	
<input type="text" value="Subject 1"/>	<input type="text" value="10"/>
Criteria	Remark
<input type="text" value="M5"/>	<input type="text" value="Lorem Ipsum"/>

Save | Reset | Cancel

#### ARMS

 The record has been saved successfully.



ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noframe.htm?gui=f260#0d8e5e0f177010000%20f8c70ab36c85fdc99880a4be76b220e6%207cc446c30160bffe6f602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000005/2021

Reference Number  File Title

Search

No.	Reference No.	File Title	File Date Range
1	PUSTAKA.SRR/100-2/2/1 /JLD.10016	Lorem Ipsum	02 Mar 2001 - 13 Mar 2007

1 - 1 of 1 results

Create New File Record | Upload File Record

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#0d8e5e0f177010000%20f8c70ab36c85fd99880a4be76b220e6%207cc446c30160bffe6f602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000005/2021

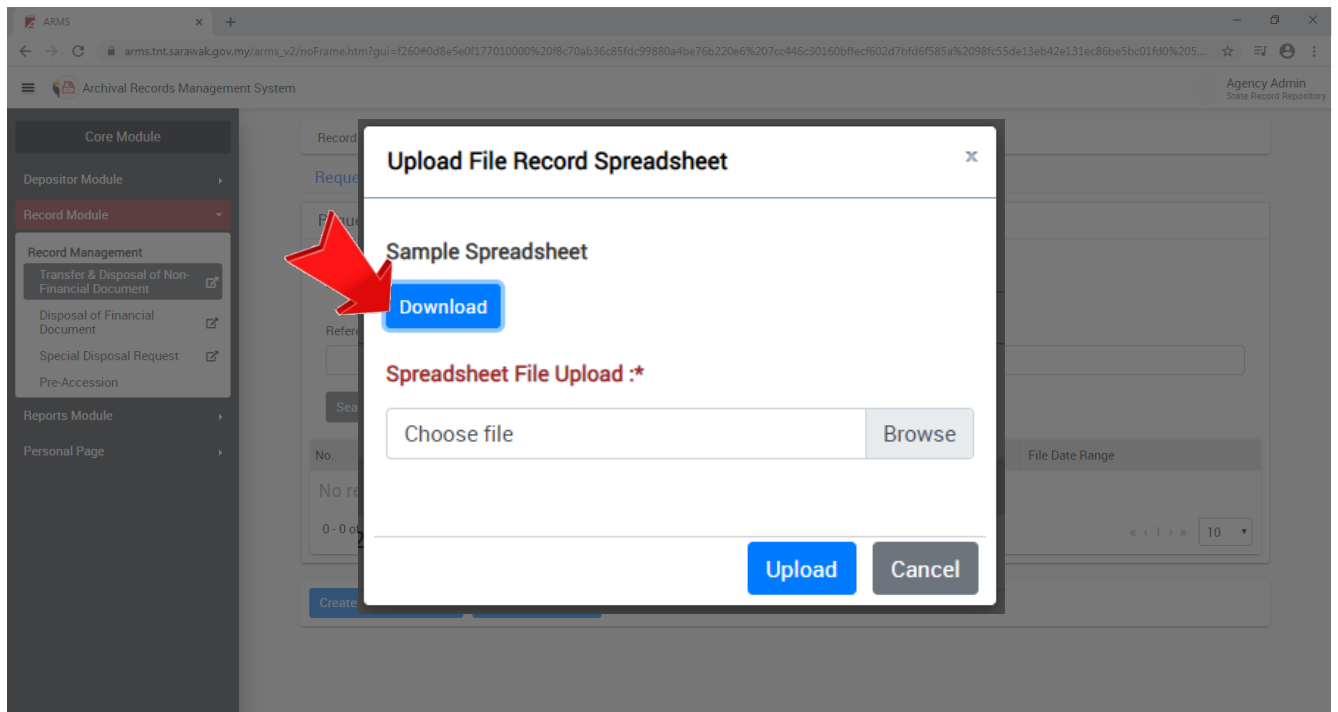
Reference Number  File Title

Search

No.	Reference No.	File Title	File Date Range
No results found.			
0 - 0 of 0			

Create New File Record | Upload File Record





ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260\*0d8e5e0177010000%20f8c70ab36c85fd99880a4be76b220e6%207cc446c30160bffeef602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

### Upload File Record Spreadsheet

Sample Spreadsheet

**Download**

Spreadsheet File Upload :\*

Choose file

**Upload**

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#0d8e5e0f177010000%20f8c70ab36c85fdc99880a4be76b220e6%207cc446c30160bffe6f602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID: 0000005/2021

Reference Number:

Search

Upload File Record Spreadsheet

Sample Spreadsheet

Download

Spreadsheet File Upload :\*

Choose file  Browse

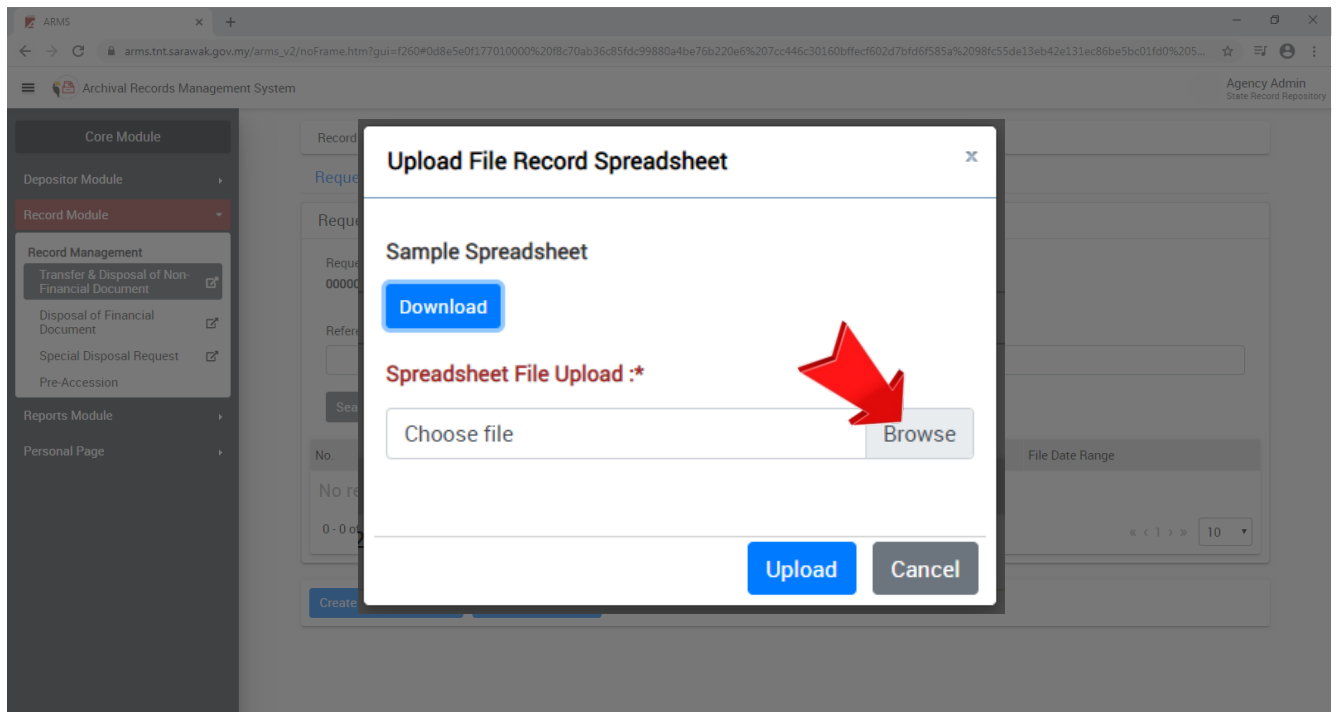
No.	Reference No.	File Date Range
1	PUSTAKA.SRR/100-2/2/JLD.10016	02 Mar 2001 - 13 Mar 2007

1 - 1 of 1 results

Create New File Record | Upload File Record

TDR-FileRecord-0...xlsx

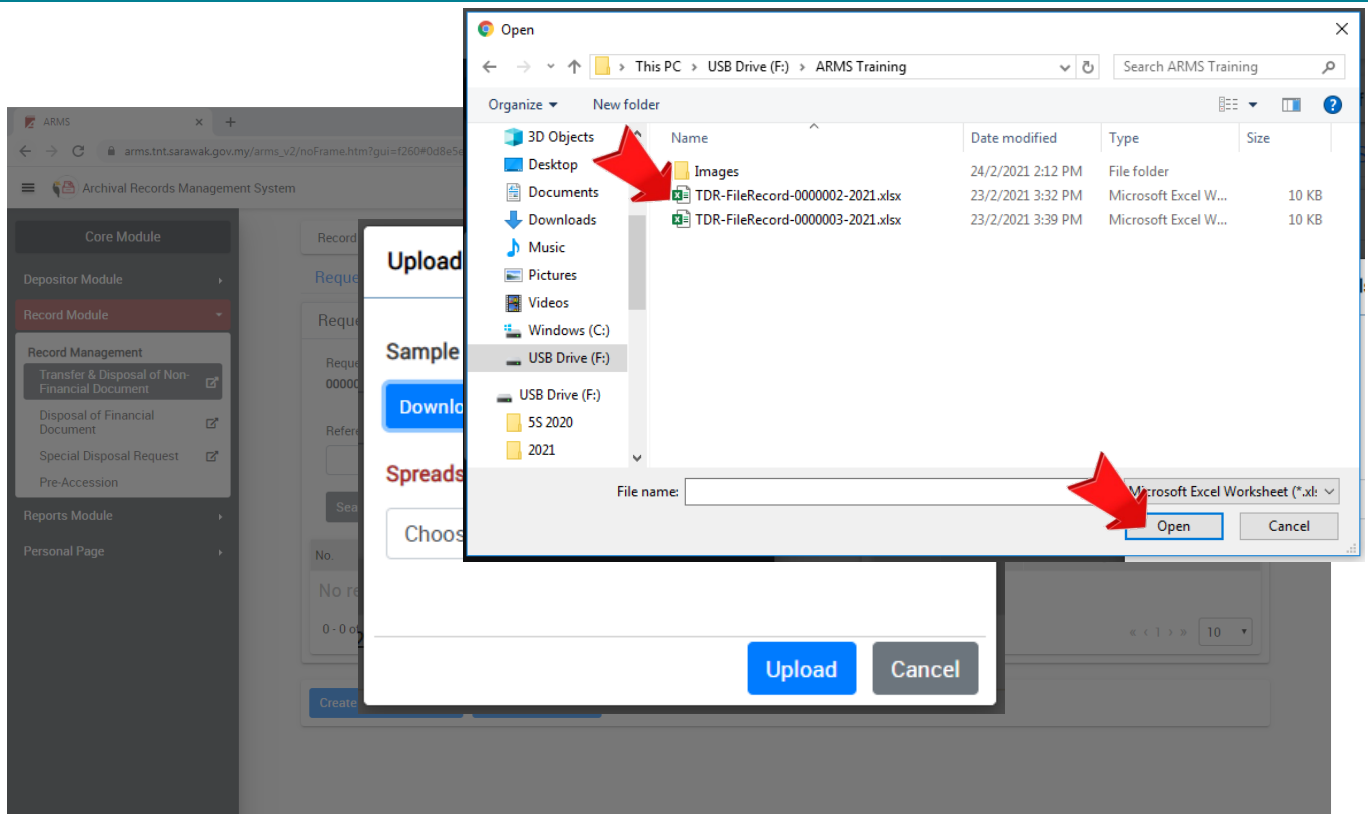
Show all X



The screenshot displays the ARMS web application interface. A modal window titled "Upload File Record Spreadsheet" is centered on the screen. The modal contains the following elements:

- Sample Spreadsheet**: A section with a blue "Download" button.
- Spreadsheet File Upload :\***: A section with a "Choose file" input field and a "Browse" button. A red arrow points to the "Browse" button.
- Upload** and **Cancel** buttons: Located at the bottom of the modal.

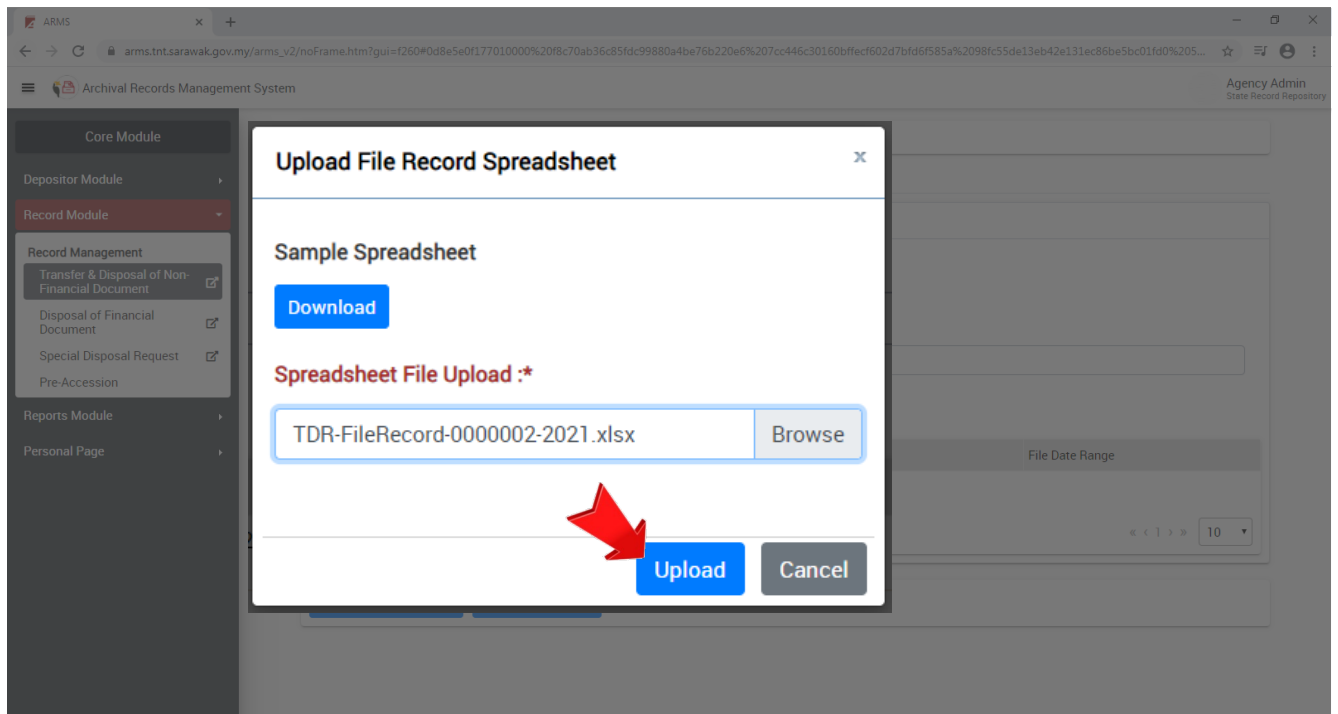
The background interface shows a sidebar menu with categories like "Core Module", "Depositor Module", "Record Module", "Record Management", "Reports Module", and "Personal Page". The "Record Management" section is expanded, showing options like "Transfer & Disposal of Non-Financial Document", "Disposal of Financial Document", "Special Disposal Request", and "Pre-Accession". The main content area is partially visible, showing a table with columns for "No.", "Requ", and "Refer".



The screenshot shows the ARMS web application interface with a file upload dialog box open. The dialog box is titled 'Open' and shows the current directory as 'This PC > USB Drive (F:) > ARMS Training'. The file list contains the following items:

Name	Date modified	Type	Size
Images	24/2/2021 2:12 PM	File folder	
TDR-FileRecord-0000002-2021.xlsx	23/2/2021 3:32 PM	Microsoft Excel W...	10 KB
TDR-FileRecord-0000003-2021.xlsx	23/2/2021 3:39 PM	Microsoft Excel W...	10 KB

The dialog box also shows the file name field and the 'Open' button. Red arrows highlight the 'Images' folder and the 'Open' button. The background shows the ARMS web application interface with a sidebar menu and a main content area.



The screenshot displays the ARMS web application interface. A modal dialog box titled "Upload File Record Spreadsheet" is open, featuring a close button (X) in the top right corner. The dialog contains the following elements:

- Sample Spreadsheet**: A section with a blue "Download" button.
- Spreadsheet File Upload :\***: A section with a text input field containing "TDR-FileRecord-0000002-2021.xlsx" and a "Browse" button to its right.
- Upload and Cancel**: Two buttons at the bottom of the dialog, "Upload" (blue) and "Cancel" (grey).

A red arrow points to the "Upload" button. The background shows the ARMS navigation menu with "Record Module" selected, and the "Agency Admin" user role is visible in the top right corner.

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#0d8e5e0f177010000%20f8c70ab36c85fdc99880a4be76b220e6%207cc446c30160bffe6f602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000005/2021

Reference Number  File Title

Search

No.	Reference No.	File Title	File Date Range
1	PUSTAKA_SRR/100-2/2/1/JLD.10016	Lorem Ipsum	02 Mar 2001 - 13 Mar 2007
2	PDX/200/1/1/2	Yuran Latihan	01 Dec 1999 - 13 Dec 2002
3	PDX/200/1/1/3	Kos Seminar	07 Nov 1995 - 07 Nov 1996
4	PDX/200/1/1/4	Resit Kursus	15 Feb 1995 - 15 Feb 1998
5	PDX/200/1/1/5	Fi Ceramah	20 Aug 1997 - 20 Aug 1999
6	PDX/200/1/1/6	Bayaran Taklimat	14 Apr 2000 - 14 Apr 2003
7	PDX/200/1/1/7	Sebutarga Khidmat Masyarakat	04 Aug 1987 - 04 Aug 1990

1 - 7 of 7 results « < > » 10 ▾

[Create New File Record](#) [Upload File Record](#)

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#0d8e5e0f17701000%20f8c70ab36c85fdc99880a4be76b220e6%207cc446c30160bffe6cf602d7bfd6f585a%2098fc55de13eb42e131ec86be5bc01fd0%205...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

Request Information | File List | **Complete & Submit Request**

Request File (New Request)

Request ID  
0000005/2021

Reference Number  File Title

No.	Reference No.	File Title	File Date Range
1	PUSTAKA SRR/100-2/2/1 /JLD.10016	Lorem Ipsum	02 Mar 2001 - 13 Mar 2007
2	PDX/200/1/1/2	Yuran Lathan	01 Dec 1999 - 13 Dec 2002
3	PDX/200/1/1/3	Kos Seminar	07 Nov 1995 - 07 Nov 1996
4	PDX/200/1/1/4	Resit Kursus	15 Feb 1995 - 15 Feb 1998
5	PDX/200/1/1/5	Fi Ceramah	20 Aug 1997 - 20 Aug 1999
6	PDX/200/1/1/6	Bayaran Taklimat	14 Apr 2000 - 14 Apr 2003
7	PDX/200/1/1/7	Sebutarga Khidmat Masyarakat	04 Aug 1987 - 04 Aug 1990

1 - 7 of 7 results « < > » 10 ▾

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#P3012f3f177010000%2077a659c0ce974f76193a8e5a4bbc41e1%2045d258e3568d11e5453d19daea33df24%20f62e7b519d6076481e2bbaa19ce5e4a2%208ca...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Transfer & Disposal of Non-Financial Document

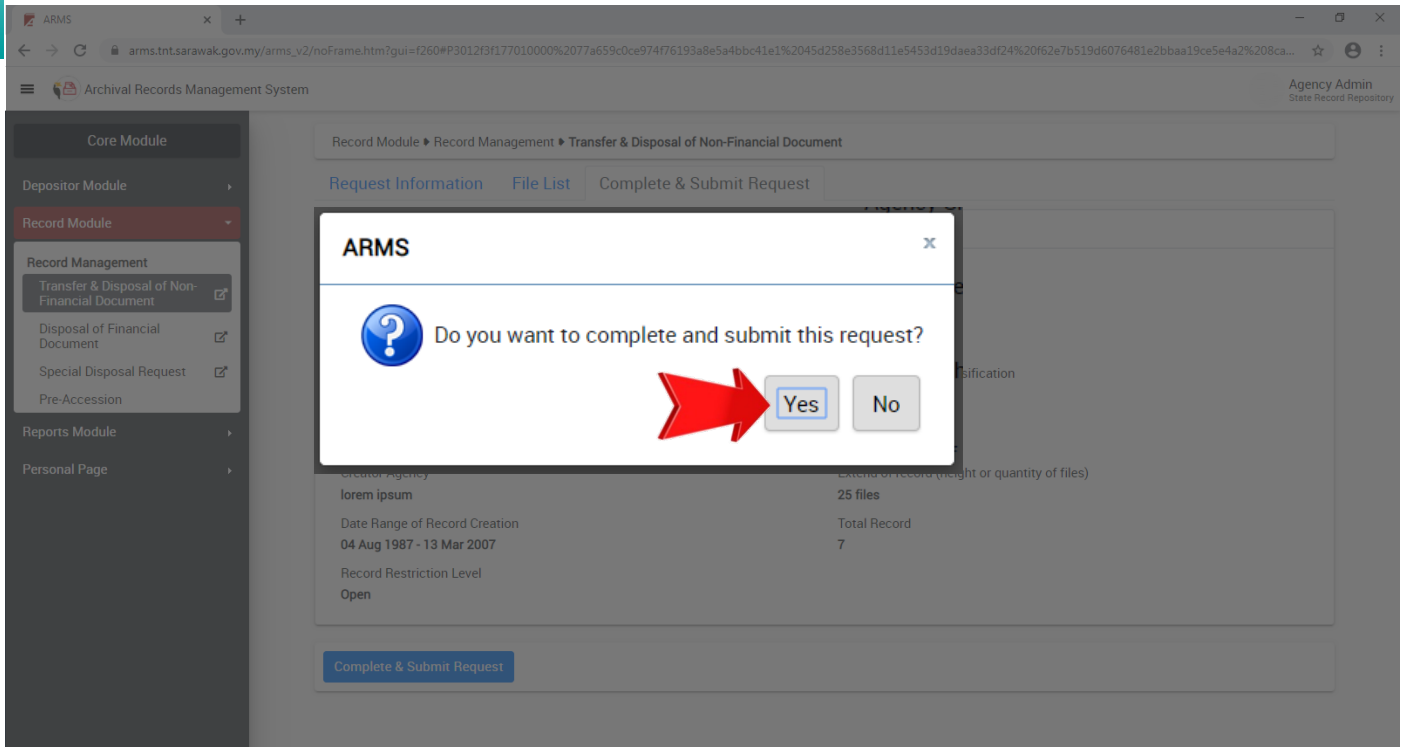
[Request Information](#) [File List](#) [Complete & Submit Request](#)

Request Information (New Request)

Request ID	000005/2021	Agency Group	-
Agency Name	BROOKE HERITAGE TRUST	Record Series or Classification	100
Application Type	Dispose	Form of the records	Paper
Brief Record Description	lorem ipsum	Extend of record (height or quantity of files)	25 files
Creator Agency	lorem ipsum	Total Record	7
Date Range of Record Creation	04 Aug 1987 - 13 Mar 2007		
Record Restriction Level	Open		

[Complete & Submit Request](#)





The screenshot displays the ARMS (Archival Records Management System) web application. The browser address bar shows the URL: `arms.tnt.sarawak.gov.my/arms_y2/noFrame.htm?gui=f260#P3012f3f177010000%2077a659c0ce974f76193a8e5a4bbc41e1%2045d258e3568d11e5453d19daea33df24%20f62e7b519d6076481e2bbaa19ce5e4a2%208ca...`. The page title is "Archival Records Management System" and the user is logged in as "Agency Admin".

The main navigation menu on the left includes:

- Core Module
- Depositor Module
- Record Module (selected)
- Record Management
  - Transfer & Disposal of Non-Financial Document (selected)
  - Disposal of Financial Document
  - Special Disposal Request
  - Pre-Accession
- Reports Module
- Personal Page

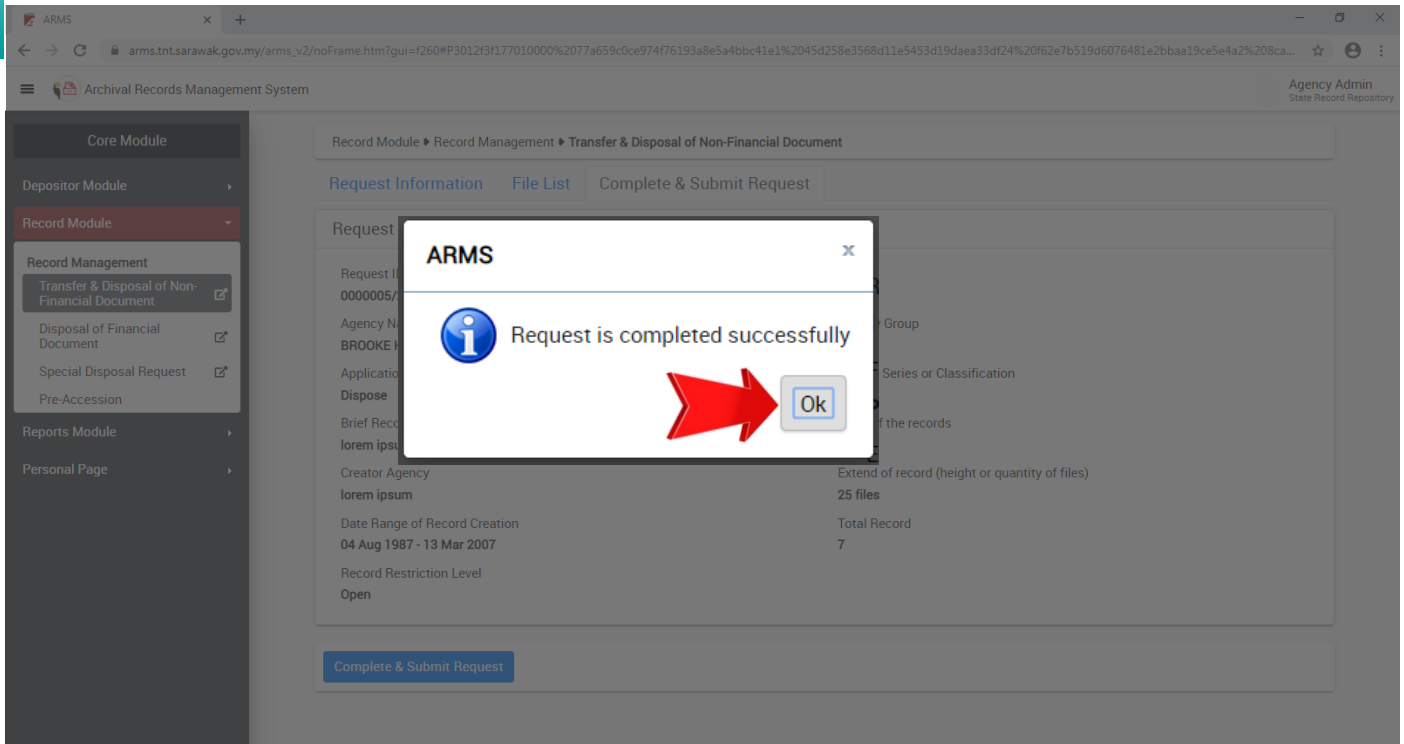
The breadcrumb trail at the top of the content area reads: "Record Module > Record Management > Transfer & Disposal of Non-Financial Document". Below this, there are three tabs: "Request Information" (active), "File List", and "Complete & Submit Request".

A modal dialog box titled "ARMS" is centered on the screen. It contains a question mark icon and the text: "Do you want to complete and submit this request?". There are two buttons: "Yes" and "No". A red arrow points to the "Yes" button.

The background content area shows a table with the following data:

Creator Agency	Extend of Record (weight or quantity of files)
lorem ipsum	25 files
Date Range of Record Creation 04 Aug 1987 - 13 Mar 2007	Total Record 7
Record Restriction Level Open	

At the bottom of the content area, there is a blue button labeled "Complete & Submit Request".



The screenshot displays the ARMS (Archival Records Management System) web application. The browser address bar shows the URL: `arms.tnt.sarawak.gov.my/arms_y2/noFrame.htm?gui=f260#P3012f3f177010000%2077a659c0ce974f76193a8e5a4bbc41e1%2045d258e3568d11e5453d19daea33df24%20f62e7b519d6076481e2bbaa19ce5e4a2%20ca...`. The page title is "Archival Records Management System" and the user is logged in as "Agency Admin".

The main navigation menu on the left includes:

- Core Module
- Depositor Module
- Record Module (selected)
- Record Management
  - Transfer & Disposal of Non-Financial Document (selected)
  - Disposal of Financial Document
  - Special Disposal Request
  - Pre-Accession
- Reports Module
- Personal Page

The main content area shows the "Transfer & Disposal of Non-Financial Document" page. It includes tabs for "Request Information", "File List", and "Complete & Submit Request". A modal dialog box titled "ARMS" is overlaid on the page, displaying the message: "Request is completed successfully". A red arrow points to the "Ok" button in the dialog box.

The background page content includes a "Request Information" section with the following details:

Request ID	000005/
Agency Name	BROOKE
Application	Dispose
Brief Record	lorem ipsum
Creator Agency	lorem ipsum
Date Range of Record Creation	04 Aug 1987 - 13 Mar 2007
Record Restriction Level	Open
Extend of record (height or quantity of files)	25 files
Total Record	7

At the bottom of the page, there is a "Complete & Submit Request" button.

**Transfer & Disposal**  
000005/2021  
**Request Submitted**  
[Details](#)

**Assessment Officer**  
No officer assigned.

**Request Assessment**  
Assessment incomplete.

**Physical Assessment Schedule**  
No schedule set.

**Physical Assessment**  
Physical assessment incomplete.

**SRARC Schedule**  
No SRARC schedule set.

**SRARC Session**  
SRARC is not finalized.

**Transfer & Disposal**  
SRARC is not finalized.

**Request Information**

Agency Name <b>BROOKE HERITAGE TRUST</b>	Agency Group -
Application Type <b>Dispose</b>	Record Series or Classification <b>100</b>
Brief Record Description <b>lorem ipsum</b>	Form of the records <b>Paper</b>
Creator Agency <b>lorem ipsum</b>	Extend of record (height or quantity of files) <b>25 files</b>
Date Range of Record Creation <b>04 Aug 1987 - 13 Mar 2007</b>	Total Record <b>7</b>
Record Restriction Level <b>Open</b>	
Request Submitted Date & Time <b>02 Mar 2021, 04:02:29 PM</b>	Request Submitted By <b>Agency Admin</b>
Assessment Completed Date & Time -	Assessment Completed By -

**Request File**

Reference Number  File Title

**Search**

No.	Reference No.	File Title	File Date Range
1	PUSTAKA SRR/100-2/2/1 /JLD10016	Lorem Ipsum	02 Mar 2001 - 13 Mar 2007

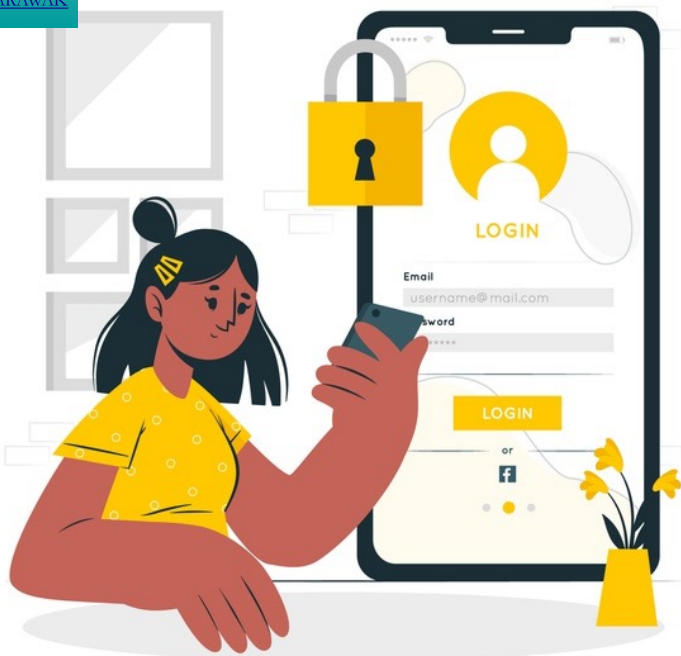



# ARMS

Archival & Records Management System

Records Module

Disposal of Financial Document




Login 

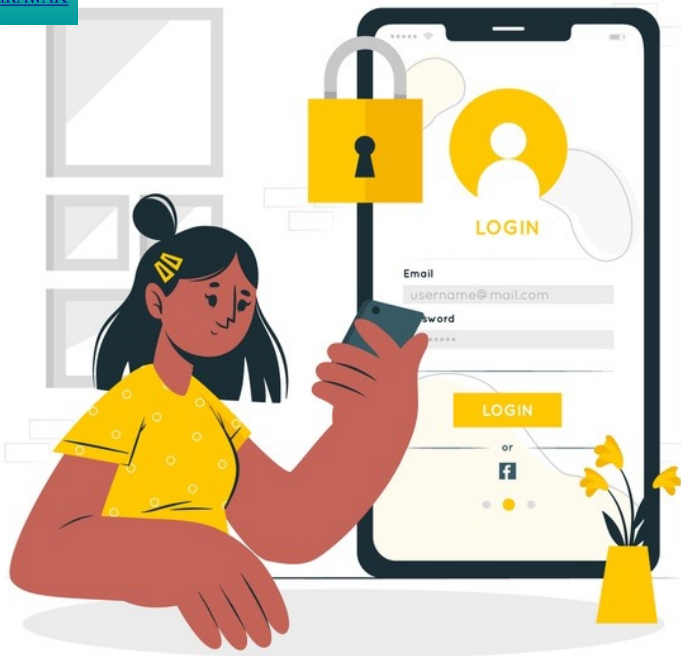
  
  

Sign In

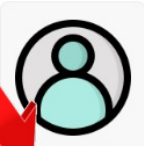



OR

 Login With Sarawak ID

[Contact Us](#)



### Login Using

 Personal	 Business 	 Sarawak Civil Servant
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**RETURN TO APP**

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[Forgot Sarawak ID or Password?](#)  
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ARMS

arms.tnt.sarawak.gov.my/arms\_v2/iframe.htm?gui=f260#yc7c507f277010000%20d8fc7d6b44994593d38218e2c6164aec%206e3f67c6f2f7ec5317f3c239eeGea2b9%20f26d2887b34b592944e4a77ebbd5924%20...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ► Record Management ► Disposal of Financial Document

### Disposal of Financial Document Request List

Request ID:  Agency Office:

Assessment Officer:  Request Date: From  To

Request Status:

No.	Request ID	Depositor Name	Status	Request Date
1	0001861/2020	BROOKE HERITAGE TRUST	Disposal Completed	12 Nov 2020

1 - 1 of 1 results « < 1 > » 10 ▾

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=f260#yc7c507f277010000%20d8fc7d6b44994593d38218e2c6164aec%206e3f67c6f2f7ec5317f3c239eeGea2b9%20f26d2887b34b592944e4a77ebbd5924%20...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ► Record Management ► Disposal of Financial Document

### Disposal of Financial Document Request List

Request ID:  Agency Office:

Assessment Officer:  Request Date: From  To

Request Status:

No.	Request ID	Depositor Name	Status	Request Date
1	0001861/2020	BROOKE HERITAGE TRUST	Disposal Completed	12 Nov 2020

1 - 1 of 1 results « < 1 > » 10 ▾




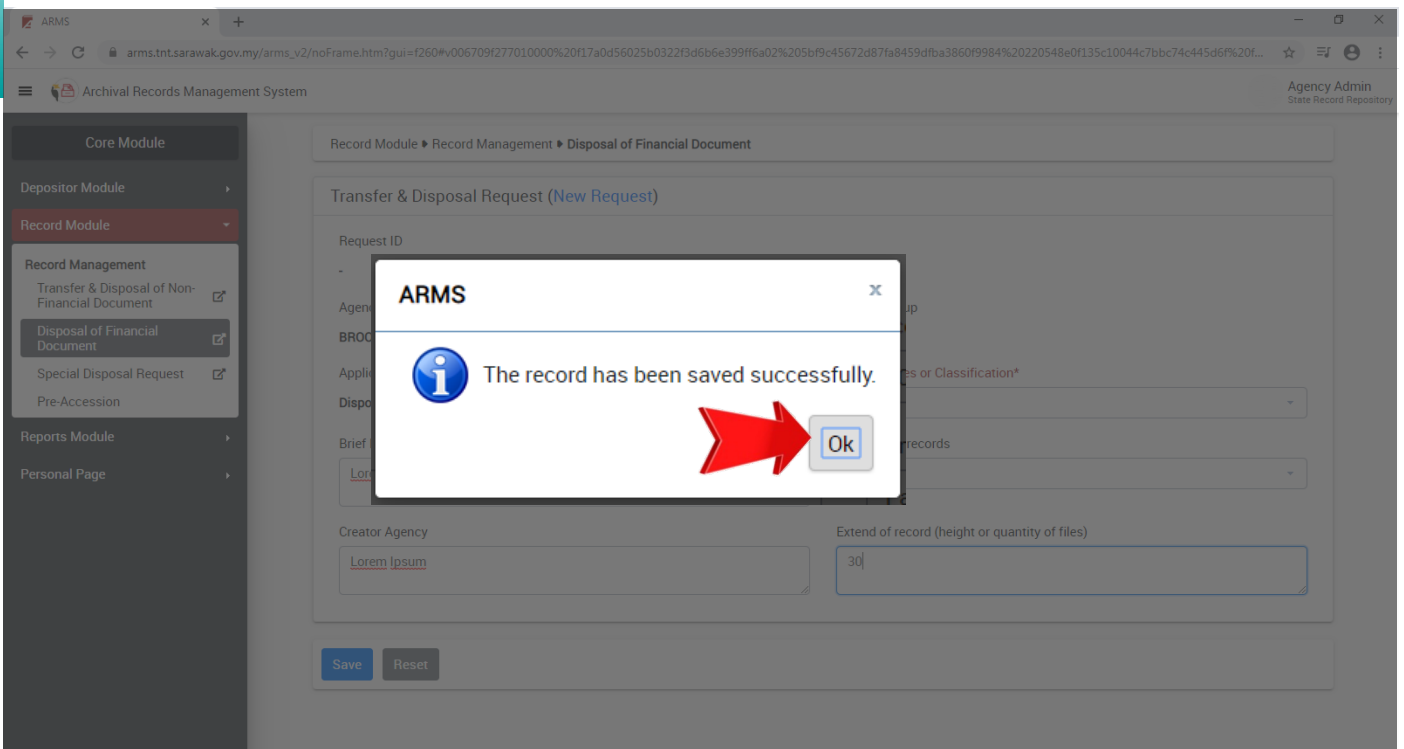
Record Module ▶ Record Management ▶ Disposal of Financial Document

### Transfer & Disposal Request (New Request)

Request ID	-		
Agency Name	BROOKE HERITAGE TRUST	Agency Group	-
Application Type	Dispose	Record Series or Classification*	200
Brief Record Description	Lorem Ipsum	Form of the records	Paper
Creator Agency	Lorem Ipsum	Extend of record (height or quantity of files)	30

[Save](#) [Reset](#)





The screenshot displays the ARMS (Archival Records Management System) web interface. The browser address bar shows the URL: `arms.tnt.sarawak.gov.my/arms_v2/noFrame.htm?gui=f260#v006709f277010000%20f17a0d56025b0322f3d6b6e399ff6a02%205bf9c45672d87fa8459dfba3860f9984%20220548e0f135c10044c7bbc74c445d6f%20f...`. The page title is "Archival Records Management System" and the user is logged in as "Agency Admin".

The main content area is titled "Record Module ► Record Management ► Disposal of Financial Document". Below this, there is a section for "Transfer & Disposal Request (New Request)". The form includes fields for "Request ID", "Agency", "BROG", "Applic", "Dispo", "Brief", and "Lor". There are also dropdown menus for "es or Classification\*" and "records".

A modal dialog box is overlaid on the form, titled "ARMS". It contains an information icon and the message: "The record has been saved successfully." A red arrow points to the "Ok" button in the dialog.

At the bottom of the form, there are "Save" and "Reset" buttons. The "Creator Agency" field contains the text "Lorem Ipsum" and the "Extend of record (height or quantity of files)" field contains the number "30".

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noframe.htm?gui=4703#bee410df277010000%207048d4204c4ee37e6b0e6df83d20085%205920237128e91766e548d8f976a819dc%20fa0792e057570e8e6f24f6618af4a0...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

Request Information **File List** Complete & Submit Request

Request Information (New Request)

Request ID  
0000006/2021

Agency Name  
BROOKE HERITAGE TRUST

Agency Group  
-

Application Type  
Dispose

Record Series or Classification\*  
200

Brief Record Description  
Lorem Ipsum

Form of the records  
Paper

Creator Agency  
Lorem Ipsum

Extend of record (height or quantity of files)  
30

Date Range of Record Creation  
-

Save Reset

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%2...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000006/2021

Reference Number


File Title

Search

No.	Reference No.	File Title	File Date Range
No results found.			
0 - 0 of 0 results			


« < | > » 10 ▾

Create New File Record | Upload File Record



### Create New File Record x

<b>Reference Number*</b>	<input type="text" value="PUSTAKA.SRR/700-2/2/1 /JLD.10016"/>	<b>File Title/Heading*</b>	<input type="text" value="Program Wacana Pengurusan Rekod"/>
<b>File Start Date*</b>	<input type="text" value="03 Mar 2004"/>	<b>File End Date*</b>	<input type="text" value="23 Mar 2011"/>
<b>File Restriction Level*</b>	<input type="text" value="Open"/>	<b>File Type*</b>	<input type="text" value="File"/>
<b>Total Attachments</b>	<input type="text" value="15"/>	<b>Criteria</b>	<input type="text" value="M5"/>
<b>Remark</b>	<input type="text" value="Tamat tindakan"/>		



**Create New File Record**

Reference Number\* PUSTAKA.SRR/700-2/2/1 /JLD.10016

File Title/Heading\* Program Wacana Pengurusan Rekod

File Start Date\* 03 Mar 2004

File End Date\*


File Restriction Level\* Open


Total Attachments 15

Remark Tamat tindakan

Save Reset Cancel

**ARMS**

 The record has been saved successfully.

 **Ok**

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e757d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%20c8c7...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ► Record Management ► Disposal of Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000006/2021

Reference Number

File Title

Search

No.	Reference No.	File Title	File Date Range
1	PUSTAKA.SRR/700-2/2/1 /JLD.10016	Program Wacana Pengurusan Rekod	03 Mar 2004 - 23 Mar 2011

1 - 1 of 1 results

Create New File Record | Upload File Record

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%2...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

[Request Information](#) | [File List](#) | [Complete & Submit Request](#)

Request File (New Request)

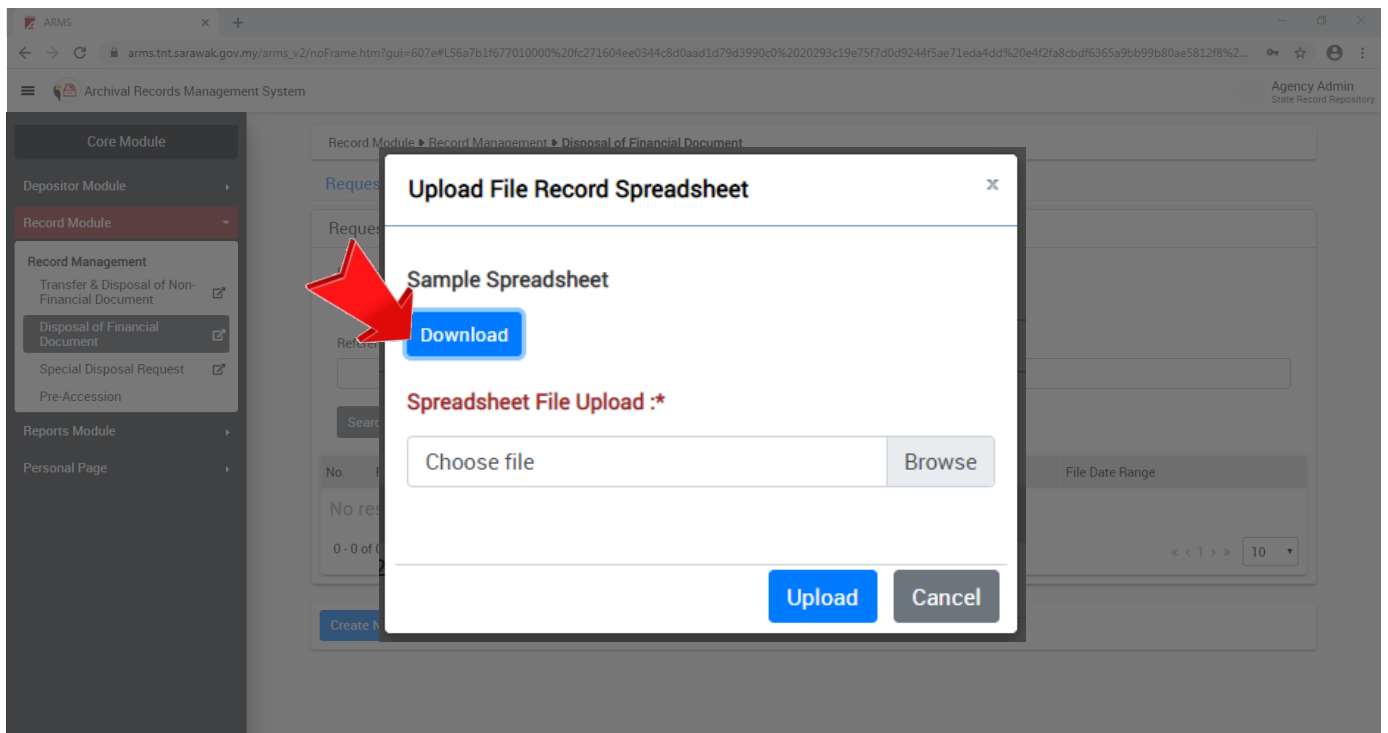
Request ID  
0000006/2021

Reference Number

File Title

No.	Reference No.	File Title	File Date Range
No results found.			
0 - 0 of 0			





ARMS

ams.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%2...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

### Upload File Record Spreadsheet

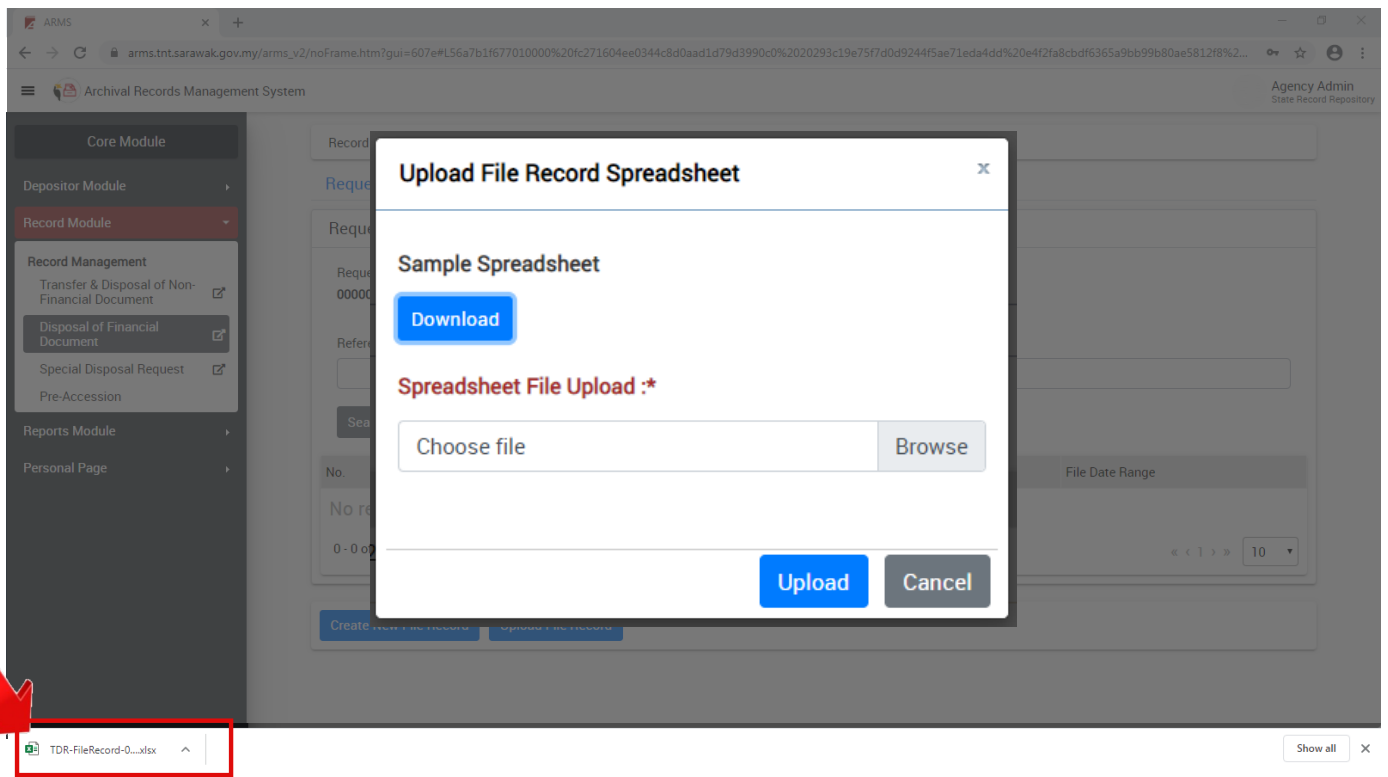
Sample Spreadsheet

**Download**

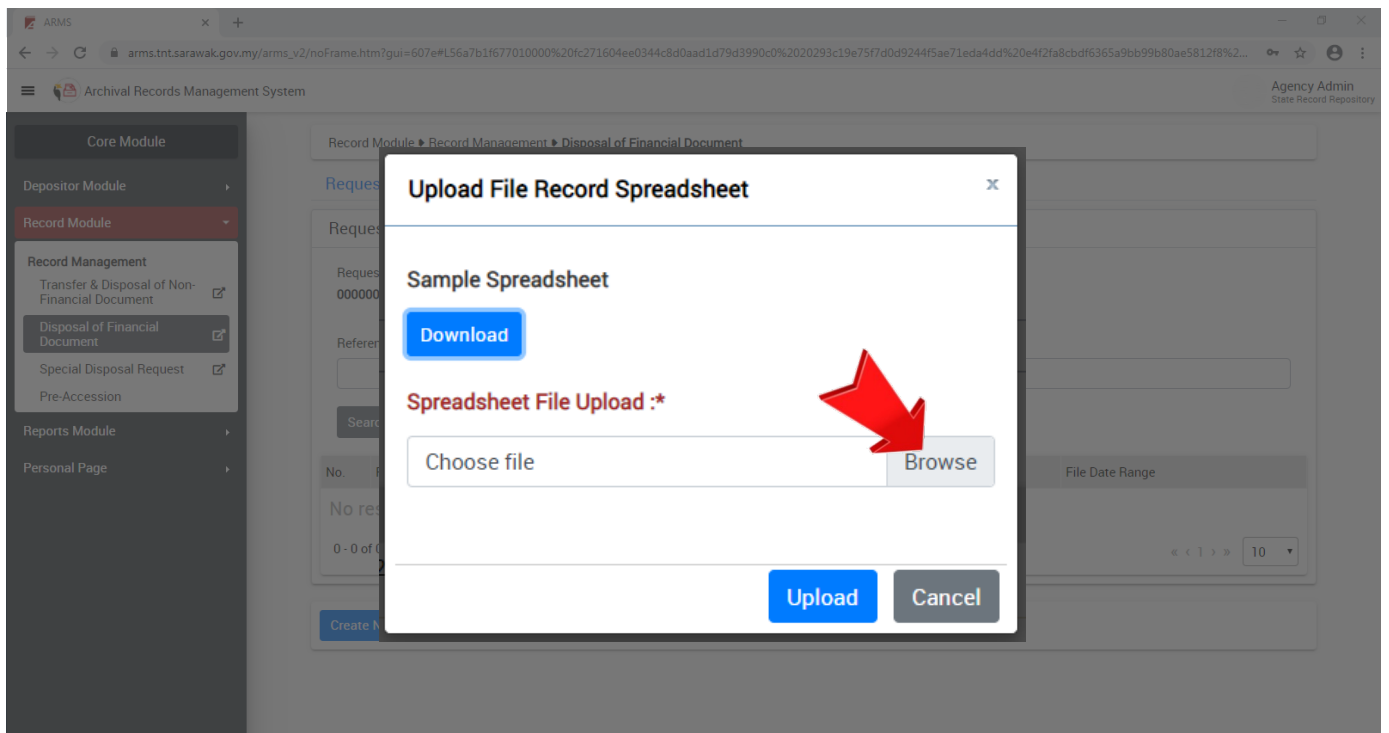
Spreadsheet File Upload :\*

Choose file **Browse**

**Upload** **Cancel**



The screenshot displays the ARMS web application interface. A modal window titled "Upload File Record Spreadsheet" is open, featuring a "Sample Spreadsheet" download button and a "Spreadsheet File Upload" section with a "Choose file" input and a "Browse" button. The background shows a sidebar menu with "Record Module" selected and a main content area with a table of records. A red arrow points to a file named "TDR-FileRecord-0...xlsx" in the bottom left corner of the browser window.



ARMS

ams.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%2...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

### Upload File Record Spreadsheet

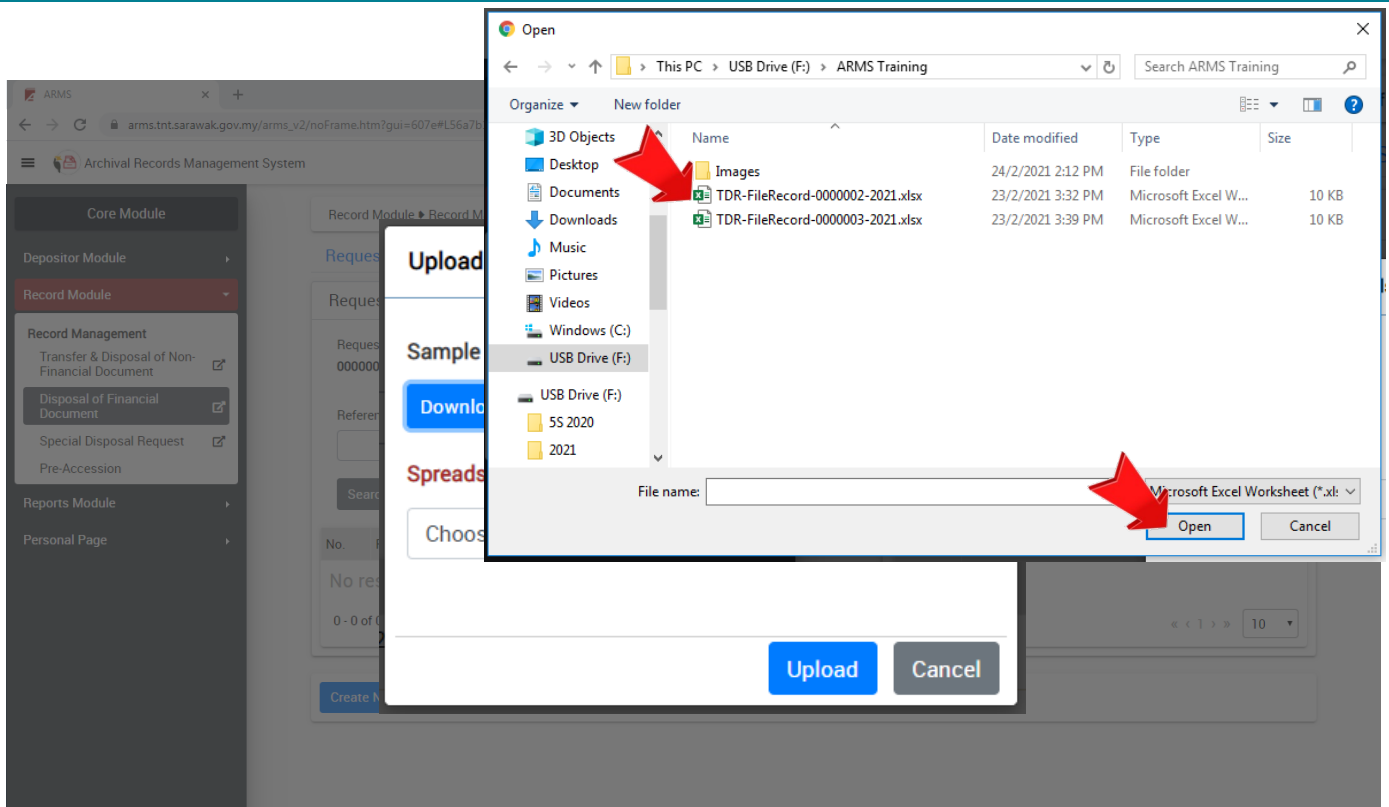
Sample Spreadsheet

Download

Spreadsheet File Upload :\*

Choose file

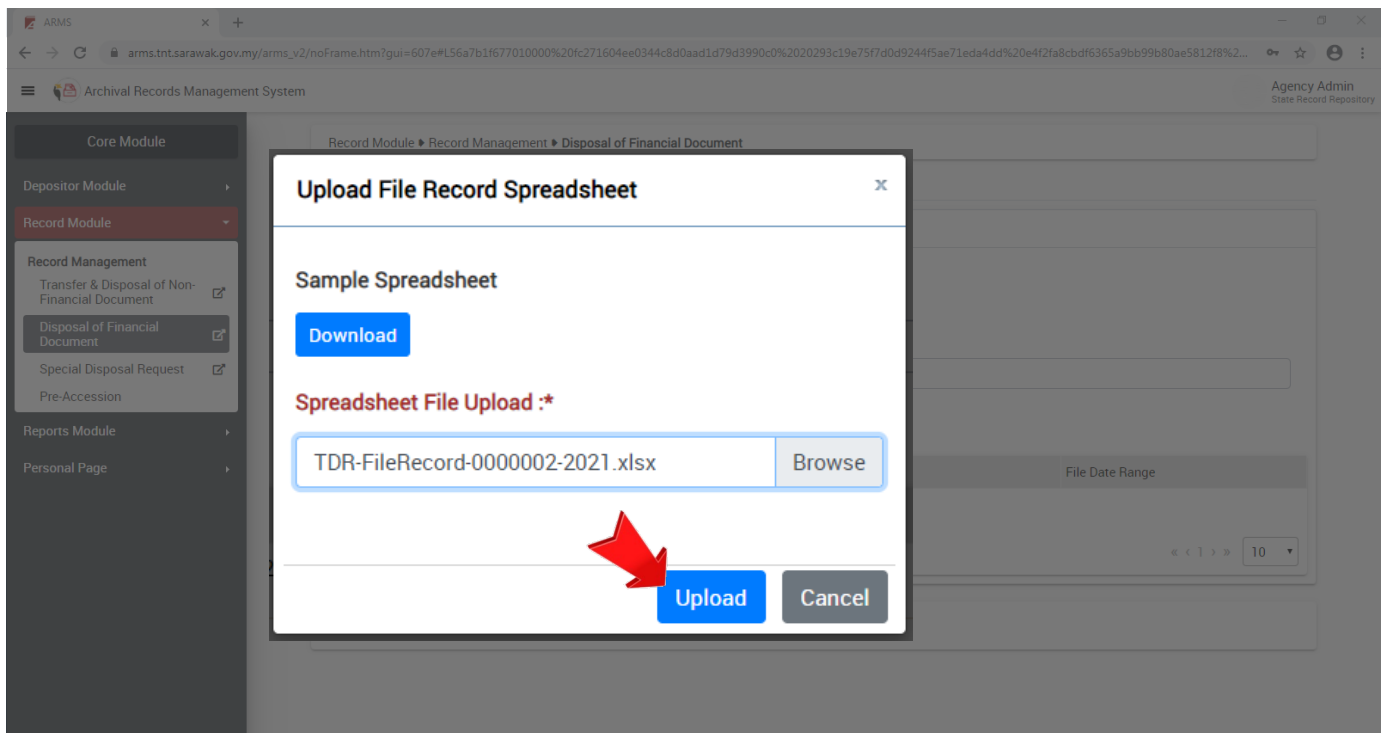
Upload Cancel



The screenshot displays the ARMS (Archival Records Management System) web application interface. A file explorer window is open, showing the path **This PC > USB Drive (F:) > ARMS Training**. The file explorer lists two files:

Name	Date modified	Type	Size
TDR-FileRecord-0000002-2021.xlsx	23/2/2021 3:32 PM	Microsoft Excel W...	10 KB
TDR-FileRecord-0000003-2021.xlsx	23/2/2021 3:39 PM	Microsoft Excel W...	10 KB

Red arrows indicate the selection of the **Images** folder icon and the **Open** button. The background shows the ARMS web application with a sidebar menu and an **Upload** button.



The screenshot displays the ARMS web application interface. The browser address bar shows the URL: `arms.tnt.sarawak.gov.my/arms_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cdf6365a9bb99b80ae5812f8%2...`. The page title is "Archival Records Management System" and the user is logged in as "Agency Admin" (State Record Repository). The navigation menu on the left includes "Core Module", "Depositor Module", "Record Module", "Record Management", "Reports Module", and "Personal Page". The "Record Management" section is expanded, showing "Transfer & Disposal of Non-Financial Document", "Disposal of Financial Document", "Special Disposal Request", and "Pre-Accession". The "Disposal of Financial Document" option is selected. The main content area shows the breadcrumb "Record Module > Record Management > Disposal of Financial Document". A modal dialog box titled "Upload File Record Spreadsheet" is open, containing a "Sample Spreadsheet" section with a "Download" button, a "Spreadsheet File Upload :\*" section with a text input field containing "TDR-FileRecord-0000002-2021.xlsx" and a "Browse" button, and "Upload" and "Cancel" buttons at the bottom. A red arrow points to the "Upload" button.

ARMS x +

arms.tntsarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%20c8c7...

Archival Records Management System Agency Admin  
State Record Repository

Record Module ► Record Management ► Disposal of Financial Document

Request Information | File List | Complete & Submit Request

Request File (New Request)

Request ID  
0000006/2021

Reference Number  File Title

No	Reference No	File Title	File Date Range
1	PUSTAKA.SRR/700-2/2/1 /JLD.10016	Program Wacana Pengurusan Rekod	03 Mar 2004 - 23 Mar 2011
2	PDX/200/1/1/2	Yuran Latihan	01 May 1999 - 13 Dec 2000
3	PDX/200/1/1/3	Kos Seminar	01 Jul 1999 - 13 Dec 2000
4	PDX/200/1/1/4	Resit Kursus	01 Dec 1999 - 13 Dec 2000

1 - 4 of 4 results « < 1 > » 10 ▾

ARMS

arms.tntsarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#L56a7b1f677010000%20fc271604ee0344c8d0aad1d79d3990c0%2020293c19e75f7d0d9244f5ae71eda4dd%20e4f2fa8cbdf6365a9bb99b80ae5812f8%20c8c7...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

Request Information | File List | **Complete & Submit Request**

Request File (New Request)

Request ID  
0000006/2021

Reference Number  File Title

Search

No.	Reference No.	File Title	File Date Range
1	PUSTAKA.SRR/700-2/2/1 /JLD.10016	Program Wacana Pengurusan Rekod	03 Mar 2004 - 23 Mar 2011
2	PDX/200/1/1/2	Yuran Latihan	01 May 1999 - 13 Dec 2000
3	PDX/200/1/1/3	Kos Seminar	01 Jul 1999 - 13 Dec 2000
4	PDX/200/1/1/4	Resit Kursus	01 Dec 1999 - 13 Dec 2000

1 - 4 of 4 results « < 1 > » 10 ▾

Create New File Record Upload File Record

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#k789ec0f677010000%2069ce1338097956728ae603f227f6ab3a%20180c200f20c56e94fa9f41ae7469fa14%20d1c2cd8646794c2194e3f115c17783bd%20d63d0...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ► Record Management ► Disposal of Financial Document

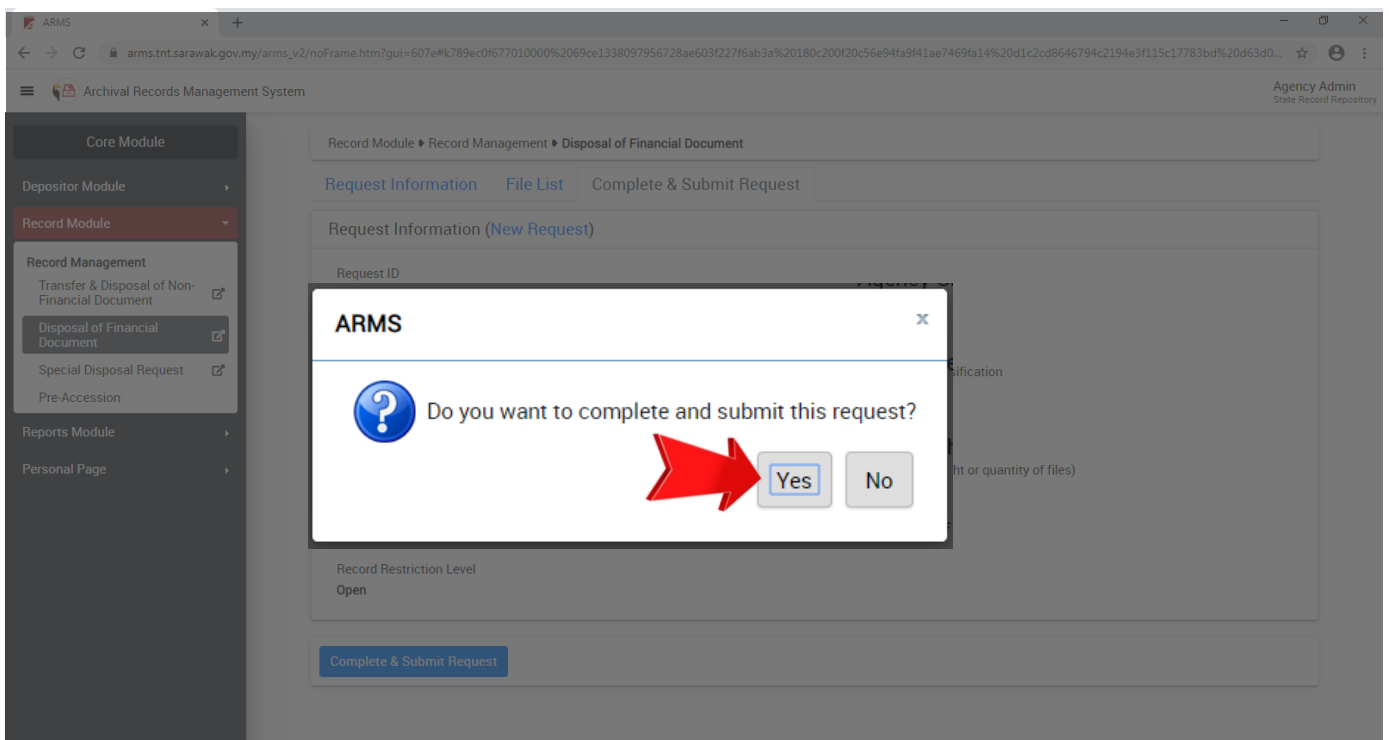
[Request Information](#) [File List](#) [Complete & Submit Request](#)

Request Information (New Request)

Request ID	000006/2021	Agency Group	-
Agency Name	BROOKE HERITAGE TRUST	Record Series or Classification	200
Application Type	Dispose	Form of the records	Paper
Brief Record Description	Lorem Ipsum	Extend of record (height or quantity of files)	30
Creator Agency	Lorem Ipsum	Total Record	4
Date Range of Record Creation	01 May 1999 - 23 Mar 2011		
Record Restriction Level	Open		

[Complete & Submit Request](#)





The screenshot displays the ARMS (Archival Records Management System) web interface. The browser address bar shows the URL: `arms.tnt.sarawak.gov.my/arms_v2/iframe.htm?gui=607e#k789ec0f677010000%2069ce1338097956728ae603f227f6ab3a%20180c200f20c56e94fa9f41ae7469fa14%20d1c2cd8646794c2194e3f115c17783bd%20d63d0...`. The page title is "Archival Records Management System" and the user is logged in as "Agency Admin, State Record Repository".

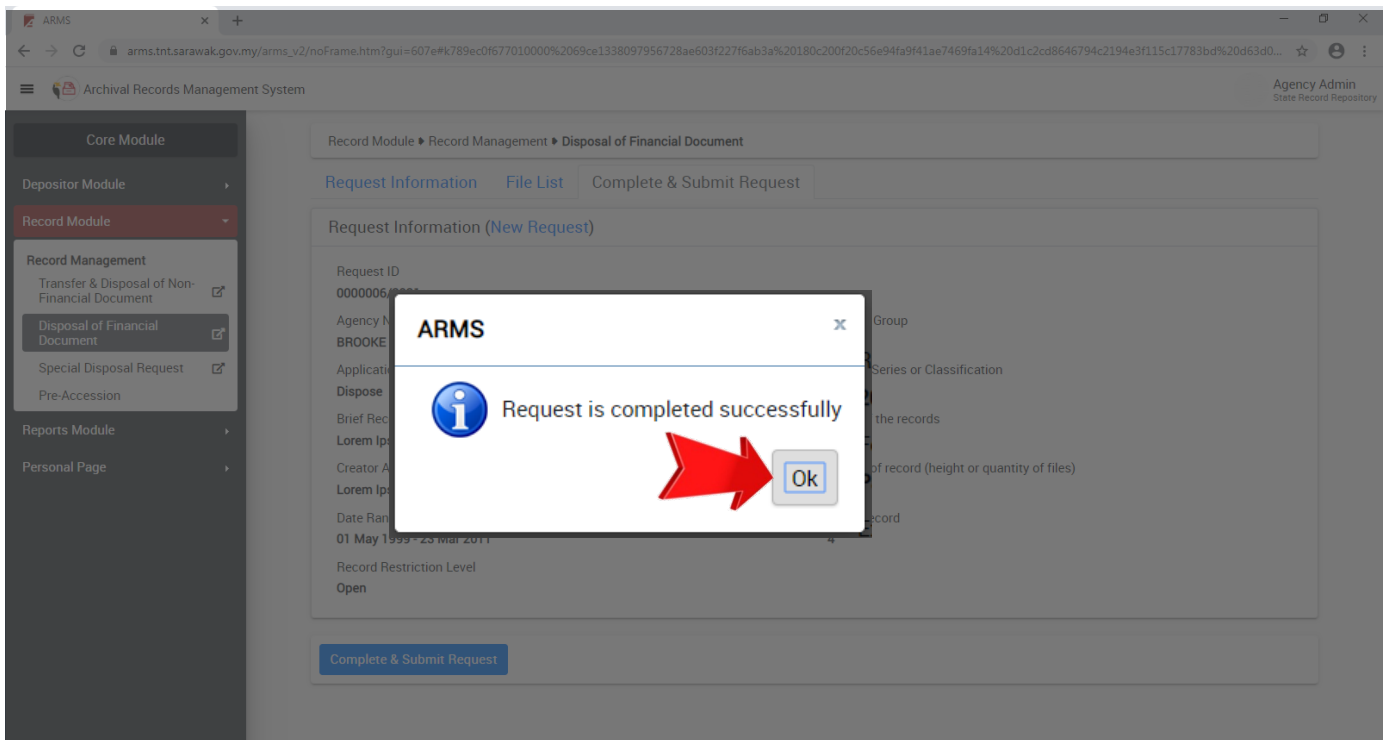
The main navigation menu on the left includes:

- Core Module
- Depositor Module
- Record Module (selected)
- Record Management
  - Transfer & Disposal of Non-Financial Document
  - Disposal of Financial Document (selected)
  - Special Disposal Request
  - Pre-Accession
- Reports Module
- Personal Page

The main content area shows the "Request Information" page for "Disposal of Financial Document". The breadcrumb trail is: Record Module > Record Management > Disposal of Financial Document. The page has tabs for "Request Information", "File List", and "Complete & Submit Request". The "Request Information (New Request)" section contains a "Request ID" field.

A modal dialog box titled "ARMS" is overlaid on the page, asking: "Do you want to complete and submit this request?". The dialog has a blue question mark icon and two buttons: "Yes" and "No". A red arrow points to the "Yes" button.

Below the dialog, the "Record Restriction Level" is set to "Open". At the bottom of the page, there is a "Complete & Submit Request" button.



The screenshot displays the ARMS (Archival Records Management System) interface. The browser address bar shows the URL: `arms.tnt.sarawak.gov.my/arms_v2/noFrame.htm?gui=607e#k789ec0f677010000%2069ce1338097956728ae603f227f6ab3a%20180c200f20c56e94fa9f41ae7469fa14%20d1c2cd8646794c2194e3f115c17783bd%20d63d0...`. The page title is "Archival Records Management System" and the user is logged in as "Agency Admin, State Record Repository".

The navigation menu on the left includes:

- Core Module
- Depositor Module
- Record Module (selected)
- Record Management
  - Transfer & Disposal of Non-Financial Document
  - Disposal of Financial Document (selected)
  - Special Disposal Request
  - Pre-Accession
- Reports Module
- Personal Page

The main content area shows the "Request Information (New Request)" page. The breadcrumb trail is: Record Module > Record Management > Disposal of Financial Document. The page has tabs for "Request Information", "File List", and "Complete & Submit Request".

The "Request Information" section displays the following details:

- Request ID: 0000006
- Agency Name: BROOKE
- Applicant: [Redacted]
- Disposition: [Redacted]
- Brief Record: [Redacted]
- Creator: [Redacted]
- Date Range: 01 May 1954 - 23 Mar 2011
- Record Restriction Level: Open

A modal dialog box is overlaid on the page with the title "ARMS" and the message "Request is completed successfully". A red arrow points to the "Ok" button in the dialog. The dialog also features a close button (X) in the top right corner.

At the bottom of the page, there is a "Complete & Submit Request" button.

ARMS

arms.tnt.sarawak.gov.my/arms\_v2/noFrame.htm?gui=607e#T379ac2f677010000%203ea8f7a2c97049be0bc3a55de7a76be1%20c8f5e20dc8c7592121a56dedd3ae83c3%209a7740724806f008fc50b75a0f7fd6d5%205c41...

Archival Records Management System

Agency Admin  
State Record Repository

Record Module ▶ Record Management ▶ Disposal of Financial Document

**Core Module**

- Depositor Module
- Record Module**
  - Record Management
    - Transfer & Disposal of Non-Financial Document
    - Disposal of Financial Document**
    - Special Disposal Request
    - Pre-Accession
  - Reports Module
  - Personal Page

**Disposal of Financial Document**

**000006/2021**

Request Submitted

[Details](#)

**Assessment Officer**  
No officer assigned.

---

**Request Assessment**  
Assessment incomplete.

---

**Disposal**  
Disposal not yet schedule.  
Disposal not yet complete.

**Request Information**

Agency Name	Agency Group
<b>BROOKE HERITAGE TRUST</b>	-
Application Type	Record Series or Classification
<b>Dispose</b>	<b>200</b>
Brief Record Description	Form of the records
<b>Lorem Ipsum</b>	<b>Paper</b>
Creator Agency	Extend of record (height or quantity of files)
<b>Lorem Ipsum</b>	<b>30</b>
Date Range of Record Creation	Total Record
<b>01 May 1999 - 23 Mar 2011</b>	<b>4</b>
Record Restriction Level	Request Submitted By
<b>Open</b>	<b>Agency Admin</b>
Request Submitted Date & Time	Assessment Completed By
<b>03 Mar 2021, 02:25:25 PM</b>	-
Assessment Completed Date & Time	-
-	-

**Request File**

Reference Number	File Title

# Hubungi kami



Bahagian Pengurusan Rekod  
Sektor Perkhidmatan Depositori  
[statedepository@sarawak.gov.my](mailto:statedepository@sarawak.gov.my)  
+6082-374000 / 019 - 882 6966

