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Master List/Matrix/Table

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18 March 2022

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25 March 2022

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Technical Services Division - Table of Quality Objectives

Processes	Quality Objectives	Key Performance Indicators	Targets
Acquisition of Library Materials	To achieve efficiency in inspection of incoming library materials	The number of working days to complete the inspection of incoming library materials from the data of received	1
2. Organisation of Acquired Library Materials	To achieve effectiveness in managing access of Library Materials.	The number of library materials being catalogued in every quarter.	500
		The number of bibliographic and authority records verified in every quarter.	1,000

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