

Master List/ Matrix/Table

Reviewed by:

Ahmad bin Samsudin

.....
Ahmad bin Samsudin

1st April 2025
.....

Approved by:

Razak bin Rambili

.....
Razak bin Rambili

1st April 2025
.....

Online copy of this documented information is the latest

Document No. : MT-TS-MR-02
Revision No. : 3
Effective Date : 1st April 2025

Data to be Analysed	Frequencies of Analysis	Methods of Analysis
1. Collection analysis on the following. a. Overall library collection by subject classification b. Transaction and usage of library materials by subject classification	Annually	a) Tables b) Bar graphs c) Pie charts

Online copy of this documented information is the latest

Document No. : MT-TS-MR-02
Revision No. : 3
Effective Date : 1st April 2025