

RISK REGISTER

PUSTAKA NEGERI SARAWAK

INFORMATION RESOURCES SECTOR - REFERENCE SERVICES DIVISION

RISK CATEGORY	1. RISK IDENTIFICATION			2. RISK ANALYSIS AND EVALUATION				3. RISK CONTROL		STATUS
	Activity/ Process	Risk/ Opportunity	Cause	Current Risk Control	Likelihood	Impact	Level	Recommended Action/ Additional Control	Person In Charge (Risk Owner)	
Operational	Reference Services	Low usage of collection	a) Limited awareness and promotion of reference services among users	QP-RS-01 Reference Services QP-IS-MR-04 Reference Services QP-IS-SB-04 Reference Services	2 (Unlikely)	2 (Minor)	4 (LOW)	1. Conduct information literacy sessions with target groups	Jassalini Jamain Reference Services Division	On going
Operational	Reference Services	Low usage of collection	a) User preference for easily accessible online sources (e.g., search engines)	QP-RS-01 Reference Services QP-IS-MR-04 Reference Services QP-IS-SB-04 Reference Services	2 (Unlikely)	2 (Minor)	4 (LOW)	1. Promote online databases subscribed by Pustaka through information literacy sessions	Jassalini Jamain Reference Services Division	On going